

Kenmare Adult Education Centre

Autumn Programme 2015

Major Awards in
Applied Psychology, eBusiness,
Organic Horticulture, and Art, Craft & Design



Ireland's EU Structural Funds
Programme 2007 - 2013
Co-funded by the Irish Government
and the European Union



EUROPEAN UNION

Investing in your future
European Social Fund

Art, Craft & Design

PLC Course - (QQI Level 5)

This Art, Craft & Design course is being delivered under the Back to Education Initiative Programme (BTEI). It will run from September 2015 to May 2016 over 4 mornings per week (plus work experience).

The BTEI programme is part-time and designed to allow people to up-skill, and re-skill, in order to increase their employment opportunities, gain vocational skills or progress to higher education.

Subject List:

- Design Skills
- Drawing
- Painting
- Printmaking
- Ceramics
- Work Experience
- Team working
- Batik

An Information Pack, with Application Form, is available from the Centre office or can be downloaded from the Centre's website:

www.kenmareaec.ie

(It is important that prospective students read the Information Pack so as to be aware as to be aware of what the course entails.)

Deadline for Application for this course is Friday 4th September 2015. Interviews will be held on Monday 7th September 2015 and the course will begin on Monday 14th September 2015 (subject to getting a sufficient number of students).

Note: Please note that subjects on above list may change.

Organic Horticulture

BTEI Course - (QQI Level 5)

This Organic Horticulture course is being delivered under the Back to Education Initiative Programme (BTEI). It will run from September 2015 to May 2016 over 4 mornings per week. (plus work experience)

The BTEI programme is part-time and designed to allow people to up-skill, and re-skill, in order to increase employment opportunities, gain specific vocational skills or progress to higher education.

Subject List:

- Plant Protection
- Plant Science
- Work Practice
- Plant Identification and Use
- Soil Science
- Teamworking
- Organic Production
- Biodiversity and Natural Environment
- Fruit and Vegetable Production

An Information Pack, with Application Form, for this organic horticulture course is available from the Centre office or can be downloaded from **the Centre's website**: www.kenmareaec.ie (It is important that prospective students read the Information Pack so as to have a clear understanding of what the course entails.)

Deadline for Application for this course is Friday 4th September 2015. Interviews will be held on Tuesday 8th September 2015 and course will begin on Monday 14th September 2015 (subject to getting a sufficient number of students).

Note: Please note that subjects on above list may change.

This Back to Education Initiative (BTEI) course will be delivered over 4 mornings per week from September 2015 to May 2016 (plus work experience).

The course is specifically aimed at giving people up-to-date eBusiness and IT skills so as to help gain employment, start a business or progress to higher education.

Subject List:

- eBusiness Studies
- The Internet
- Web Authoring
- Work Experience
- Entrepreneurial Studies
- Word Processing
- Payroll or Bookkeeping
- Digital Marketing

An Information Pack, with Application Form, for this course is available from the Centre office **or can be downloaded from the Centre's website:** www.kenmareaec.ie (It is important that prospective students read the Information Pack so as to be aware of what the course entails.)

Deadline for Application for this course is Friday 4th September 2015. Interviews will take place on Wednesday 9th September 2015. The course will begin on Tuesday 15th September 2015 (subject to getting sufficient numbers).

Note: Please note that subjects on above list may change.

Psychology with General Studies

BTEI Course: QQI 5

This Back to Education Initiative (BTEI) course will be delivered over 4 mornings a week from September 2015 to May 2016.

This course will be of interest to people who have a **'strong' interest in Psychology/Counselling** and who would also like to improve their general knowledge/skill level.

Subject List:

- Psychology
- Behavioural Studies
- Personal and Professional Development
- Research Study Skills
- Word Processing
- Social Studies
- Communications
- eBusiness

An Information Pack, with Application Form, for this course is available from the Centre office **or can be downloaded from the Centre's website:**

www.kenmareaec.ie

(It is important that prospective students read the Information Pack so as to aware of what the course entails.)

Deadline for Application for this course is Friday 4th September 2015. Interviews will take place on Thursday 10th September 2015. The course will begin on Monday 14th September 2015 (subject to getting sufficient numbers).

Note: Please note that subjects on above list may change.

Healthcare Support

BTEI Course - QQI Level 5

This Back to Education Initiative (BTEI) course will be delivered over 4 mornings per week from September 2015 to May 2016 (plus work experience).

This course will be of interest to people who would like to gain vocational skills in Healthcare so as to be in a position to gain employment with the Health Service Executive, Nursing Home(s) or **Home help**. It also 'qualifies' people to apply for General and Psychiatric Nursing with the Institutes of Technology (second year).

Subject List:

- Care Skills
- Care Support
- Communications
- Anatomy and Physiology
- Health and Safety at Work
- Nursing Theory and Practice
- Human Growth and Development
- Work Experience

An Information Pack, with Application Form, for this course is available from the Centre office **or can be downloaded from the Centre's website:** www.kenmareaec.ie

(It is important that prospective students read the information pack so as to be clear what this course entails.)

Deadline for Application for this course is Friday 4th September 2015. Interviews will take place on Friday 11th September 2015 and the course will begin on Monday 14th September 2015 (subject to getting sufficient numbers).

Note: Please note that subjects on above list may change.

Single Subjects

BTEI Course(s) (QQI Levels 3 to 5)

These 'stand-alone' subjects are run under the Back to Education Initiative Programme (BTEI) and are aimed at combating educational disadvantage but are open to all.

(People with a Social Welfare payment, Medical Card, or who left school before completing their Leaving Certificate (or equivalent) do not pay for BTEI courses. All others pay a fee of either **€75** (QQI Levels 3 & 4) or **€150** (QQI Level 5).

Single Subject List:

QQI Level 3

- Ceramics* Monday (10.00am - 1.00pm)
- Internet Skills Tuesday (2.00pm - 5.00pm)
- Maths Friday (10.00am - 12.00pm)

QQI Level 4

- Painting* Friday (10.00am - 1.00pm)
- Digital Media Thursday (2.00pm - 5.00pm)

QQI Level 5

- Palliative Care Skills Tuesday (2.00pm - 6.00pm)
- **Occupational First Aid#** Monday (2.00 - 6.00pm)
- Start Your Own Business Tuesday (2.00pm - 5.00pm)
- Bookkeeping Monday and Wednesday (2.00pm - 4.30pm)

A short course outline is available for each of these single subjects from the Centre office. To book a place on any of these courses please contact the office on 064-6641157 or email: info@kenmareaec.ie

*People who may wish to consider doing a Major Award in Art in the future, and who have little experience in art, are encouraged to do these two courses as they help give a 'foundation' for progression to a full certificate course.

#There is a fee of €40 for Book/Mask for the Occupational First Aid course.

Note: Please note that subjects on above list may change.

Community Education Courses

Community Education courses provide locally-based, non-certified, education to help meet the needs of the community as well as the individual.

They provide an opportunity to get a 'taste' of something different, or not available under the other programmes. These courses are provided at a reduced fee. (Cost: **€30 for 12 hours' and **€45** for 20 hours' tuition.)**

The courses available this Autumn are:

- Woodturning: Thursday (10.00am - 1.00pm) **€45** (7 weeks)
- Realising Your Potential : Thursday (1.30pm - 3.00pm) **€30** (8 weeks)

Outreach Course Option

There will be a limited number of opportunities to do **'outreach' courses in the Greater Kenmare Area.** Community Groups are asked to contact the Centre directly if they would like to do a course in their area.

The above courses must be Booked and Paid for before the course begins. To reserve a place on any of the above Community Education courses please contact the Centre office on: 064-6641157 or email: info@kenmareaec.ie

(These courses usually begin in late September/October but can only run when a minimum number of participants sign up.)

Note: Please note that subjects on above list may change.

Self Financing Courses

Self Financing courses are, as the name suggests, courses that have to recover the cost of their delivery.

The following are the courses available this Autumn:

- Total Toning: Tuesday (9.45am - 10.45am) **€50** (6 weeks)
- Fifty, Fit & Flabules: Tuesday (11.15am - 12.15pm) **€50** (6 weeks)
- Total Toning: Tuesday (7.00pm - 8.00pm) **€50** (6 weeks)
- Ceramics: Tuesday (6.30pm - 9.30 pm) **€90** plus **€15** materials (5 weeks)
- Batik: Thursday (6.30pm - 9.30pm) **€90** plus **€15** materials (5 weeks)
- How to make the best of your Tablet & Mobile: Tuesday (7.30pm - 9.00pm) **€35** (4 weeks)
- Wordpress: Tuesday (6.30pm - 9.30pm) **€90** (5 weeks)

The above courses must be Booked and Paid for before the course begins. (No specific start dates are listed here as self-financing courses only run once there is enough people to make a viable group. However, viable courses, usually begin in late September or early October)

Note: Please note that subjects on above list may change.

Weekend workshops

Autumn 2015 Workshops are as follows:

- Raku Workshop (2 days)
with Catriona Varley Saturday 10th & Saturday 17th (10am- 4 pm) October 10am - 4 pm) **€80**
plus **€15** for materials.
- Ceramics Workshop (3 days)
with Catriona Varley: Saturdays 14th, 21st
(10am- 4 pm) and 28th November (10- 12 am)
€90 plus **€15** for materials.
- Watercolours Workshop (3Mornings)
with Chris Shaw: Saturday 24th and 31st October
,and 7th November (10.00am - 2.00pm) **€75**
- Occupational First Aid Refresher:
Saturday 3rd October (9.00am - 5.00pm) **€50**
(attendees must possess a current First Aid
Certificate).
- Basket Making with Katrin Schwart:
Saturday 10th October (10.00am - 4.00pm) **€40**

A short Course Outline for each of these Workshops is available from the Centre office.

All Workshops have to be Booked and Paid for before the date the Workshop is due to start. To book a place please contact the Centre on: 064-6641157 or email: info@kenmareaec.ie

Note: Please note that subjects on above list may change.

Adult Literacy and Basic Education

- Private one-to-one help with reading, writing and spelling, if you would like to brush up on the basics.
- **Beginners' computer courses including internet and email for small groups.**
- Help with family budgets and maths for everyday living.
- Courses for parents including child development and story sacks.
- Personal development courses to help you make a fresh start.
- Driver theory test.

All Adult Literacy and Basic Education courses are FREE OF CHARGE.

Talk to Maggie in total confidence on:
064-6642728 or 086 827 9248 or email us
on: returntolearning@gmail.com

Kenmare Adult Education Centre

Kenmare Adult Education Centre provides Department of Education & Skills programmes/courses for the Greater Kenmare area. It offers courses from basic skills (literacy) to QQI Level 6.

Note: All courses on offer in this brochure are subject to funding being made available by SOLAS - the further education and training authority (www.solas.ie)



Kenmare Adult Education Centre, Bell Height, Kenmare, County Kerry
Tel: 064-6641157 ■ email: info@kenmareaec.ie ■ web: www.kenmareaec.ie



Programme Information

Back to Education Initiative (BTEI) programme

People with a Social Welfare payment, Medical Card, or who left school before completing their Leaving Certificate (or equivalent) do not pay for BTEI courses. All others pay a fee of either **€75**, (QQI Levels 3 & 4) or **€150** (QQI Levels 5 & 6). The BTEI programme is aimed to combat educational disadvantage, but courses are open to all.

Community Education

This programme aims to provide locally based education to meet the needs of the community, not just the individual. Courses are run at a reduced fee, **providing an opportunity for people to get a 'taste' of something new or different.** (People may then decide to take up a FETAC Certified, or other, course.)

QQI (FETAC)

All QQI accredited courses lead to a national qualification which is recognised in Ireland and the EU.

Adult Basic Education (ABE)

If you are interested in returning to education to improve your reading, writing, spelling or maths, or perhaps you would like some help with form filling or letter writing, we can offer one-to-one help from a voluntary tutor. We also provide a variety of small group classes. All classes are held in friendly surroundings in the Centre. This is a free and confidential service. To find out more about this service contact: Maggie on: 064-6642728 or 086 827 9248, or email: returntolearning@gmail.com