



# Kenmare Adult Education Centre

Kenmare Adult Education Centre provides Department of Education & Skills programmes / courses for the Greater Kenmare area. It offers courses from basic skills (literacy) to QQI Level 6.

## Programme Information

### QQI (FETAC)

All QQI accredited courses lead to a national qualification which is recognised in Ireland and the EU.

### Adult Basic Education (ABE)

If you are interested in returning to education to improve your reading, writing, spelling or maths, or perhaps you would like some help with form filling or letter writing, we can offer one-to-one help from a voluntary tutor. We also provide a variety of small group classes. All classes are held in friendly surroundings in the Centre. This is a free and confidential service.

To find out more about this service contact Maggie on: **064-6642728** or **086 827 9248**, or email: **returntolearning@gmail.com**

## Kenmare Adult Education Centre

Bell Height, Kenmare, County Kerry

Tel: 064-6641157

email: [info@kenmareaec.ie](mailto:info@kenmareaec.ie)

web: [www.kenmareaec.ie](http://www.kenmareaec.ie)



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**064-6641157**



## Programme of Short Courses for Autumn 2016



## QQI Certified Courses Levels 3, 4 & 5

- ▶ **Health Care Support:**  
QQI Level 5 Major Award  
Monday - Thursday, 10.00am - 2.00pm
- ▶ **Word Processing:**  
QQI Level 5  
Wednesday, 10.00am - 1.00pm; 20 weeks
- ▶ **Spreadsheets:**  
QQI Level 5  
Thursday, 10.00am - 1.00pm; 20 weeks
- ▶ **Ceramics:**  
QQI Level 5  
Thursday, 10.00am - 12.30pm
- ▶ **Reception Skills:**  
QQI Level 4  
Monday, 10.00am - 1.00pm; 12 weeks
- ▶ **Art & Design:**  
QQI Level 3  
Tuesday, 10.00am - 1.00pm; 12 weeks

Please contact the Centre for details  
of these courses:

Phone: 064-6641157 or  
Email: [info@kenmareaec.ie](mailto:info@kenmareaec.ie)

Due to circumstances beyond our control  
we are unable to offer our usual range of  
courses this autumn.

Courses will start when there is  
sufficient interest.

## Short Courses

- ▶ **Ceramics:**  
Wednesday, 10.00am - 1.00pm;  
€90 plus €20 for materials; 5 weeks
- ▶ **Ceramics:**  
Tuesday, 7.00pm - 10.00pm;  
€90 plus €20 for materials; 5 weeks
- ▶ **Batik:**  
Thursday, 1.00pm - 3.00pm;  
€90 + €20 for materials; 7 weeks
- ▶ **Drawing:**  
Monday, 2.00pm - 5.00pm; €90; 5 weeks
- ▶ **Watercolours:**  
Monday, 10.00am - 1.00pm; €90; 5 weeks
- ▶ **Mosaics: (using recycled materials)**  
Tuesday, 10.00am - 1.00pm; €90; 5 weeks
- ▶ **Printing: (Lino and block)**  
Friday, 10.00am - 1.00pm €90; 5 weeks
- ▶ **Computers for Retired People:**  
Tuesday, 2.00pm - 4.00pm; €50; 4 weeks
- ▶ **Learn How to Use your iPad,  
iPhone & iCloud:**  
Monday, 2.00pm - 4.00pm; €60; 5 weeks
- ▶ **Promoting Your Business on a Shoestring:**  
Monday, 2.00pm - 5.00pm; €55; 3 weeks
- ▶ **Search Engine Optimisation:**  
Wednesday, 2.00pm - 5.00pm; €40; 2 weeks
- ▶ **Wordpress:**  
Tuesday 6.30pm - 9.30pm; €90; 5 weeks
- ▶ **Occupational First Aid Refresher:**  
Friday, 9.30am - 5.30pm; €60  
(Attendee must possess a current first aid certificate)
- ▶ **Making the best of your tablet and  
mobile phone:**  
Thursday, 2.00pm - 4.00pm; €50; 4 weeks
- ▶ **Occupational First Aid QQI Level 5:**  
Monday, 2.30pm - 6.30pm; €170; 7 weeks

- ▶ **Plant Propagation:**  
(Growing plants on a budget)  
Tuesday, 6.30pm - 9.30pm €90; 5 weeks
- ▶ **Finding Your Way Around Windows  
8 and 8.1:**  
Monday, 2.00pm - 5.00pm; €75; 4 weeks

The above courses must be booked and paid  
for before the course begins.  
Start dates will be confirmed when we have  
enough interest to make the course viable.  
Information about all of the above courses  
is available from the Centre:  
Phone: 064 6641157 or  
Email: [info@kenmareaec.ie](mailto:info@kenmareaec.ie)

## Workshops

- ▶ **Raku Workshop:**  
Saturday 24<sup>th</sup> September and Saturday  
9<sup>th</sup> October; 10.00am - 5.00pm;  
(one day making in clay, one day firing  
in the Raku kiln); €85 plus €20 materials
- ▶ **Understanding Google Analytics:  
(How are people using your website?)**  
Tuesday, 7.00 - 9.00pm; €25; 2 sessions
- ▶ **Print Your Own Christmas Cards:**  
Saturday 12<sup>th</sup> November and Saturday  
3<sup>rd</sup> December; 10.00am - 5.00pm; €75

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for before the course begins.  
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available from the Centre:  
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